

# Town of Portland

P.O. Box 71, Portland, CT 06480-0071

Phone (860) 342-6744

**COMPLETED DECLARATIONS CAN BE EMAILED TO:  
ASSESSOR@PORTLANDCT.ORG**

**Mail declaration to:**  
Town of Portland  
Assessor's Office  
P.O. Box 71  
Portland, CT 06480-0071  
**Return Service Requested**

**Deliver declaration to:**  
Town of Portland  
Assessor's Office  
33 E. Main St.  
Portland, CT

## Portland, Connecticut

**M-PPD-MV**  
State of CT OPM

### 2025 Declaration of Personal Property MOTOR VEHICLE

**Filing Requirement** – This Declaration must be completed and filed with the Assessor of the municipality where the personal property is located. Declarations of Personal Property shall be made annually. Writing "Same as last year" is not acceptable.

**Penalty for late filing** – Failure to file timely will result in a penalty equal to 25% of the assessment of the personal property. This Declaration must be filed or postmarked (as defined in CGS §1-2a) no later than **November 3, 2025**.

**Extension:** The Assessor may grant a filing extension *for good cause* (CGS §12-42). If a request for an extension is needed, you need to contact the Assessor in writing **on or before November 1, 2025**.

## Deadline to File: Monday, November 3, 2025

If you no longer own the personal property assessed in your name last year or moved the property out of this municipality, you do not need to complete the full Declaration. You must return the affidavit below to the Assessor and provide information related to the name of the new owner of the property or to where you moved the property (see the Affidavit below). Otherwise, the Assessor must assume that you still own and have failed to declare your taxable personal property.

#### AFFIDAVIT OF SALE OF PERSONAL PROPERTY

I \_\_\_\_\_ of \_\_\_\_\_  
Owners name Mailing Address Municipality, State, and Zip  
With regards to personal property do so certify that on \_\_\_\_\_ Date Said property was ((Please ☒ appropriate box):

☐ **SOLD TO:** \_\_\_\_\_  
And/Or Name Address  
☐ **MOVED TO:** \_\_\_\_\_  
Municipality and State to where camper was moved Address

The signer is made aware that the penalty for making a false affidavit is a \$500.00 fine or imprisonment for one year or both.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print name

## 2025 Declaration of Personal Property – Motor Vehicle Form

For Owners of non-Connecticut registered or non-registered vehicles such as vehicle types listed below

List or Account #: \_\_\_\_\_

Assessment date October 1, 2025

Owner's Name: \_\_\_\_\_

Required return date November 3, 2025

Address \_\_\_\_\_

Location of personal property in this municipality. \_\_\_\_\_

Town/State/Zip \_\_\_\_\_

Phone / Fax (     ) / (     ) \_\_\_\_\_

E-Mail \_\_\_\_\_

Copy and attach additional sheets if needed for additional vehicles

**#9 MOTOR VEHICLES: UNREGISTERED MOTOR VEHICLES (E.G. MOTOR HOMES, TENT OR TRUCK CAMPERS, TRAVEL TRAILERS, SNOWMOBILES, UTILITY TRAILERS, PASSENGER CARS, TRACTORS, OFF-ROAD CONSTRUCTION VEHICLES, ETC.) INCLUDING ANY VEHICLE GARAGED IN CONNECTICUT BUT REGISTERED IN ANOTHER STATE. SNOWMOBILES, ATV'S, OR RESIDENTIAL UTILITY TRAILERS USED EXCLUSIVELY FOR PERSONAL USE ARE NOT TO BE REPORTED, CGS §12-81 (82).**

**ASSESSOR'S USE  
ONLY**

Describe your personal property located in this municipality below:

Vehicle type: ☐ Tent Camper ☐ Travel Trailer ☐ Motor Home

(check one) ☐ Truck Camper, slide-on ☐ Truck Camper, chassis-unit

☐ Motorcycle

☐ Motor Scooter

☐ Snowmobile

☐ Golf Cart

☐ Off-road construction vehicle

☐ Passenger Car

Registered ☐ No ☐ Yes (provide municipality and state) \_\_\_\_\_

Marker Plate \_\_\_\_\_

Purchase Date: \_\_\_\_\_

MSRP \$: \_\_\_\_\_

Vehicle Description \_\_\_\_\_

Additional Description for Truck/Trailer/Campers \_\_\_\_\_

Year \_\_\_\_\_

Length \_\_\_\_\_

Make \_\_\_\_\_

Width \_\_\_\_\_

Model \_\_\_\_\_

Weight \_\_\_\_\_

Body Style \_\_\_\_\_

Engine Type \_\_\_\_\_

Color \_\_\_\_\_

Chassis \_\_\_\_\_

VIN \_\_\_\_\_

Purchase Price \$ \_\_\_\_\_

#9

#25 – Penalty for failure to file as required by statute – 25% of assessment

#25

Assessor's Final Assessment Total > \_\_\_\_\_

### Declaration of Personal Property Affidavit

This form must be signed (and in some cases witnessed) before it may be filed with the Assessor.

Avoid Penalty - Notarize Declaration of Personal Property signed by agent.

I DO HEREBY declare under penalty of false statement that all sections of this Declaration have been completed according to the best of my knowledge, remembrance, and belief; that it is a true statement of all my personal property liable to taxation; and that I have not conveyed or temporarily disposed of any estate for the purpose of evading the laws relating to the assessment and collection of taxes.

**Owner's  
Signature** \_\_\_\_\_

Date \_\_\_\_\_

Owner's Signature

Print or type Owner's Name

I DO HEREBY declare under oath that I have been duly appointed agent for the owner of the property listed above and that I have full authority and knowledge sufficient to file a proper Declaration for him in accord with the provisions of CGS §12-50.

**Agent's  
Signature** \_\_\_\_\_

Date \_\_\_\_\_

Agent's Signature

Print or type Agent name

Witness of Agent's Sworn Statement

Subscribed and sworn to before me - Name: \_\_\_\_\_

Date \_\_\_\_\_

Assessor or staff member, Municipal Clerk, Justice of the Peace, Notary or Commissioner of Superior Court

The Declaration of Personal Property must be signed and delivered or postmarked to the Assessor of this municipality no later than Monday, November 3, 2025 to avoid a 25% Penalty for failure to file.